

## School Advisory Council Meeting

Monday, Aug 12, 2019, 7:00 pm

### Library Conference Room

Present: Father Bill, Wendy Sims, LeeSa Page, Abigail Costello, Tony Raluy, Chris Byrne, Chris Legere, Brian Stephenson, Brent Norton, Laura Rittmuller, Susan Andriot

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#### Call to Order

Meeting was called to order by LeeSa Page. Tony Raluy opened with the prayer.

Minutes from the May meeting were reviewed. Motion was made by Abigail Costello to accept the minutes. The motion was 2<sup>nd</sup> by Chris Byrne. Motion passed.

#### Recommended Action Items Review

- **Welcome New Members:** New members Brent Norton, Laura Rittmuller and Brian Stephenson were welcomed to the committee. Ann Showalter was unable to attend. Brian Stephenson will be replacing Melanie Hagan as the teacher representative.
- **Member List:** The SAC member list was distributed for review. List includes contact information, SAC term, prayer assignment and subcommittee each member will serve on.
- **Meeting Dates:** SAC meetings are held the 2<sup>nd</sup> Tuesday of the month. Meeting schedule was distributed to all members.
- **Committee Descriptions/Assignments:** Committee description were reviewed:
  - Improvement Committee: Goals are received from the Archdiocese and the committee determines how SMM will reach those goals.
  - Advancement: Responsibilities include marketing/PR, enrollment, 8<sup>th</sup> grade graduation breakfast, elections procedures and PTO communication.
  - Parish/School relations: Works with the school and parish on Formation, Athletics, school calendar and handbook and Catholic Identity.
- **Open House and Registration Feedback:** Overall feedback was positive. Registration system was easy to use. Open House had a great turnout and most families love having open house on Sunday because everyone can attend. If held during the week, usually someone is working and has to miss. Kudos to Amy Stephenson who was the PTO Chair for open house and made sure that everything ran smoothly.

#### Information and Reports:

##### **Pastor Report:**

- Father Bill is looking forward to the start of school.
- The teachers retreat this year was held at Epiphany and this year the parish staff were included. It was a great day!

##### **Principal Report:**

- Enrollment for the 2019 – 2020 school year is 714 which is down by about ten students. The 8<sup>th</sup> grade class this year is a large class and the 2<sup>nd</sup> grade class is small with only two classes. There are 31 junior kindergarten students, 74 kindergarteners and 53 2<sup>nd</sup> graders.
- Bus/YMCA update - There are currently 86 students registered for after school care through the YMCA and there is a waitlist for students for the program at SMM. The Y currently has 5 staff members, but based on the number of students who need after school care that is not enough to accommodate. They are working on hiring additional staff and getting them trained. In addition, SMM has two buses with a waitlist.
- School safety - Tim Thompson with Metro Louisville Police is working with SMM on improving the safety of the students and staff. A recommendations safety info sheet was provided to SMM from Steve Conrad and Mayor Fisher's office.

- Staff Changes - SMM has a number of staff changes for the new school year:
  - Tracy Saunders, Assistant in Kindergarten
  - Cassie Lowe (Martin), 1<sup>st</sup> grade
  - Kristie Arye replaces Janelle Lim in 2<sup>nd</sup> grade
  - Leslie Nemes, Assistant in 3<sup>rd</sup>
  - Julie Melder, replaces Dawn Fouts in 5<sup>th</sup> grade
  - Brandon Fouch replaces Natalie Androla in 6<sup>th</sup> grade
  - Emily Staggs, Assistant floater for 4<sup>th</sup>, 5<sup>th</sup>, & 6<sup>th</sup> grade
  - Carol Exner replaces Angela Hardison in Jr. High Science
  - Nicole Valdez replaces Katia Saunders in Spanish
  - Jenny Garcia is the new part-time Counselor. She is being shared with St. Raphael.
  - Beth Rafferty and Carrie Woodruff moved from Assistant positions to be office staff.
- The teachers and parish staff returned on August 6 with a retreat at Epiphany. Dawn Della Bella was the facilitator. Teachers attended a staff meeting the following day to review schedules, handbook, and to discuss the theme for the new school year "It Begins With Me". Math teachers met to review and discuss the new math curriculum.
- MAPS testing will begin at the end of August. Students are tested online for Math, Reading and Language Arts/English. The first round of testing will create the baseline for students. Questions are adjusted by the system based on testing level.
- Three instructional goals this year: Improve teaching in Language Arts/English, student engagement in classroom and use MAP Testing to support instruction and learn from that.
- SMM has switched their email from Outlook to Gmail. Training was provided by Joe Reed to staff members.
- Academic Team Management – Laura Wicke will coordinate the calendar for academic practices and meets, 6<sup>th</sup> Grade Showcase and Governors Cup. SMM will no longer utilize AR. Currently setting up Biblionasium. Membean will continue but is only used by the 6<sup>th</sup> grade.
- SAC members inquired about the outcome of the nurse presentation by the former 8<sup>th</sup> grade students. There is currently not a budget for a school nurse. Anyone with a medical/nursing background that would like to volunteer as part of their stewardship are welcome.

**Staff Report:**

- Teachers are looking forward to school starting!

**Committee Reports**

**Financial Committee:** No report.

**School Improvement Plan Committee:** No report.

**Advancement Committee:** No report.

**Parish/School Relations Committee:** No report.

**Executive Committee:** No report.

**PTO:** No report.

**Athletics:** No report.

**FUTURE BUSINESS**

**NEXT MEETING**

September 10, 2019 @ 7:00 p.m.

Location: Library Conference Room

Prayer assignment – Abigail Costello

Respectfully submitted by Susan Andriot