



Educational Absence Request

An Educational Absence Request Form allows students to have an excused absence to participate in an educational activity outside of the school but be counted as present in attendance. Please complete this form and return it to the school principal at least **3** days prior to the requested absence date. The activity must have significant educational value and be related to the curriculum. The principal will determine the validity of the activity and have final say in the approval. A student may be approved for up to **2** such days during a school year. Students who receive approval will be allowed to make up all school work without penalty.

Student's Name: _____ Application Date: _____

Grade and Homeroom Teacher: _____

Date(s) Requested: _____

Explain the nature of the event and its educational purpose and value:

Parent Signature: _____

Principal Approval: _____ Date: _____